

EMAIL APPLICATIONS TO: ADMIN@HBARRICADE.COM

EMPLOYMENT APPLICATION

Houston Barricade & Supply, LLC will provide equal opportunity for all employees and applications for employment without prejudice in regard to race, color, religion, disability, national origin, sex, or age, except where age or physical status is a bona-fide occupational qualification. Houston Barricade & Supply, LLC will not refuse to hire an applicant with a disability if the applicant can perform the essential functions of the job with reasonable accommodation.

The Immigration and reform Act of 1986 requires that only American citizens and aliens authorized to work in this Country be employed. If hired, you will be required to provide proof of citizenship or right to work on this Country.

Houston Barricade & Supply, LLC DRUG TESTS job applicants; failure to submit to or pass a pre-employment drug test, like any other pre-employment investigation, will result in **DISQUALIFICATION FROM EMPLOYMENT** for one year.

INSTRUCTIONS: It is important that you answer all questions on application fully, accurately, and honestly. Failure to do so may delay its consideration and could mean loss of employment opportunities. We will verify the accuracy of information you supply. **Unfavorable information about yourself may not necessarily cause rejection, but withholding information or making false statement on this application or any other documentation you submit to Houston Barricade & Supply, LLC or during interviews with representatives shall result in rejection for employment, or if employed, termination.**

Please print in ink. If an item does not apply to you, or if there is no information to be given, please write in the letters NA for "Not Applicable". **Be advised that a resume is not a substitute for information requested. A resume may be attached as a supplement to the information given in this application. Failure to provide the required information may result in disqualification from active consideration.**

| | | | | | |
|------------------|------------|----------------------|--|------------------------|--|
| Application Date | MM/DD/YYYY | Position Applied For | | Full-time or Part-time | |
|------------------|------------|----------------------|--|------------------------|--|

| | | | | | |
|------|------|-------|--------|------------------------|--|
| Name | Last | First | Middle | Social Security Number | |
|------|------|-------|--------|------------------------|--|

| | | | | | |
|---------|--------|-------|------|-------|-----|
| Address | Street | Apt # | City | State | Zip |
|---------|--------|-------|------|-------|-----|

| | | |
|-----------------------------|--------------------------------------|--------------------------|
| Telephone Include Area Code | May We Contact You At Your Business? | If Yes, Telephone Number |
|-----------------------------|--------------------------------------|--------------------------|

Are you eligible to work in the U.S.? Yes No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work). Yes No

Are you able to perform the essential functions of the job for which you are applying, with or without reasonable accommodation?
 Yes No

Have You Ever Been Convicted Of A Crime Other Than a Minor Traffic Violation? Yes No _____
 If Yes, Type And Date of Conviction

Are you able to work nights and weekends if needed? Yes No

Have You Ever Worked For Houston Barricade & Supply, LLC Yes No
 If Yes, Position, Date of Termination, and Reason For Leaving

| TYPE | NAME | CITY | STATE | DATE ATTENDED | | CIRCLE LAST YEAR COMPLETED | DEGREE OBTAINED |
|-------------|------|------|-------|---------------|----------|----------------------------|-----------------|
| | | | | FROM MO/YR | TO MO/YR | | |
| HIGH SCHOOL | | | | N/A | N/A | 9 10 11 12 | |
| *COLLEGE | | | | | | 1 2 3 4 | |

| | | | | | | | |
|------------------|--|--|--|--|--|---------|--|
| *GRADUATE SCHOOL | | | | | | 1 2 3 4 | |
| OTHER | | | | | | | |

Please list any special licenses, professional registrations or credentials you possess:

Please list any additional skills, professional/technical knowledge or volunteer work experience that would support your application:

Computer Skills: _____

Are you presently employed? Yes No

If yes, may we contact your current employer? Yes No

May we contact your former employer? If not, please list the employers which you do not wish us to contact and why:

Have you ever been discharged (fired) from a job? Yes No Employer _____

List your employment experience, beginning with your current or last position and working back. Include military experience and account for periods during which you were unemployed. If necessary, attach additional sheets to account for all employment in the **Last 5 Years.**

Employment Experience

| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4">DATES EMPLOYED</th> <th rowspan="2">TOTAL TIME</th> </tr> <tr> <th colspan="2">FROM</th> <th colspan="2">TO</th> </tr> <tr> <th>MO</th> <th>YR</th> <th>MO</th> <th>YR</th> <td></td> </tr> </table> | DATES EMPLOYED | | | | TOTAL TIME | FROM | | TO | | MO | YR | MO | YR | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____</td> </tr> <tr> <td> <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY </td> </tr> </table> | GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____ | <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>COMPANY NAME _____ JOB TITLE _____</td> </tr> <tr> <td>STREET ADDRESS _____</td> </tr> <tr> <td>CITY _____ STATE _____ TELEPHONE () _____</td> </tr> <tr> <td>IMMEDIATE SUPERVISOR _____</td> </tr> <tr> <td>TITLE _____</td> </tr> <tr> <td>DUTIES _____</td> </tr> <tr> <td>REASON FOR LEAVING _____</td> </tr> </table> | COMPANY NAME _____ JOB TITLE _____ | STREET ADDRESS _____ | CITY _____ STATE _____ TELEPHONE () _____ | IMMEDIATE SUPERVISOR _____ | TITLE _____ | DUTIES _____ | REASON FOR LEAVING _____ |
|--|----------------|----|----|------------|------------|------|--|----|--|----|----|----|----|--|---|--|---|---|------------------------------------|----------------------|--|----------------------------|-------------|--------------|--------------------------|
| DATES EMPLOYED | | | | TOTAL TIME | | | | | | | | | | | | | | | | | | | | | |
| FROM | | TO | | | | | | | | | | | | | | | | | | | | | | | |
| MO | YR | MO | YR | | | | | | | | | | | | | | | | | | | | | | |
| GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY | | | | | | | | | | | | | | | | | | | | | | | | | |
| COMPANY NAME _____ JOB TITLE _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| STREET ADDRESS _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| CITY _____ STATE _____ TELEPHONE () _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| IMMEDIATE SUPERVISOR _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| DUTIES _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| REASON FOR LEAVING _____ | | | | | | | | | | | | | | | | | | | | | | | | | |

| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4">DATES EMPLOYED</th> <th rowspan="2">TOTAL TIME</th> </tr> <tr> <th colspan="2">FROM</th> <th colspan="2">TO</th> </tr> <tr> <th>MO</th> <th>YR</th> <th>MO</th> <th>YR</th> <td></td> </tr> </table> | DATES EMPLOYED | | | | TOTAL TIME | FROM | | TO | | MO | YR | MO | YR | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____</td> </tr> <tr> <td> <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY </td> </tr> </table> | GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____ | <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>COMPANY NAME _____ JOB TITLE _____</td> </tr> <tr> <td>STREET ADDRESS _____</td> </tr> <tr> <td>CITY _____ STATE _____ TELEPHONE () _____</td> </tr> <tr> <td>IMMEDIATE SUPERVISOR _____</td> </tr> <tr> <td>TITLE _____</td> </tr> </table> | COMPANY NAME _____ JOB TITLE _____ | STREET ADDRESS _____ | CITY _____ STATE _____ TELEPHONE () _____ | IMMEDIATE SUPERVISOR _____ | TITLE _____ |
|--|----------------|----|----|------------|------------|------|--|----|--|----|----|----|----|--|---|--|---|---|------------------------------------|----------------------|--|----------------------------|-------------|
| DATES EMPLOYED | | | | TOTAL TIME | | | | | | | | | | | | | | | | | | | |
| FROM | | TO | | | | | | | | | | | | | | | | | | | | | |
| MO | YR | MO | YR | | | | | | | | | | | | | | | | | | | | |
| GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____ | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY | | | | | | | | | | | | | | | | | | | | | | | |
| COMPANY NAME _____ JOB TITLE _____ | | | | | | | | | | | | | | | | | | | | | | | |
| STREET ADDRESS _____ | | | | | | | | | | | | | | | | | | | | | | | |
| CITY _____ STATE _____ TELEPHONE () _____ | | | | | | | | | | | | | | | | | | | | | | | |
| IMMEDIATE SUPERVISOR _____ | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE _____ | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|--------------------|--------|
| REASON FOR LEAVING | DUTIES |
|--------------------|--------|

| | | | | | |
|---|----|----|----|------------|--|
| DATES EMPLOYED | | | | TOTAL TIME | COMPANY NAME _____ JOB TITLE _____ |
| FROM | | TO | | | |
| MO | YR | MO | YR | | STREET ADDRESS _____ |
| GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____ | | | | | CITY _____ STATE _____ TELEPHONE () _____ |
| <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY | | | | | IMMEDIATE SUPERVISOR _____ |
| REASON FOR LEAVING | | | | | TITLE _____ |

| | |
|--------------------|--------|
| REASON FOR LEAVING | DUTIES |
|--------------------|--------|

| | | | | | |
|---|----|----|----|------------|--|
| DATES EMPLOYED | | | | TOTAL TIME | COMPANY NAME _____ JOB TITLE _____ |
| FROM | | TO | | | |
| MO | YR | MO | YR | | STREET ADDRESS _____ |
| GROSS MONTHLY SALARY STARTING \$ _____ FINAL \$ _____ | | | | | CITY _____ STATE _____ TELEPHONE () _____ |
| <input type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY | | | | | IMMEDIATE SUPERVISOR _____ |
| REASON FOR LEAVING | | | | | TITLE _____ |

| | |
|--------------------|--------|
| REASON FOR LEAVING | DUTIES |
|--------------------|--------|

Explain in detail any time lapses in the above record due to unemployment or other reasons:

CERTIFICATION: I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand any false statements made herein will void this application and any actions based on record, and driving record when deemed necessary by Houston Barricade & Supply, LLC.

I understand and agree that I may be required to submit to a pre-placement physical examination by a licensed physician to confirm my ability to perform the essential functions of any position offered to me by Houston Barricade & Supply, LLC with or without reasonable accommodations; information obtained regarding my medical condition or history shall be collected and maintained on separate forms and in separate medical files and shall be treated as confidential except that relevant to supervisor/managers may be informed regarding necessary restrictions and/or accommodations. The results of any such physical examinations shall be used only in accordance with the Americans with Disabilities Act. I understand and agree that Houston Barricade & Supply, LLC is an AT-WILL employer, and nothing contained in this employment application, Houston Barricade & Supply, LLC policies and procedures, or anything stated in an employment interview or

letter offering employment shall be construed to create a contractual employment relationship or property interest; no supervisor has the authority to modify the at-will status of employment. Any such modifications must be in writing and signed by the Director of HR.

Applicants Signature: _____ Date: _____

PERSONAL REFERENCES

You may list up to three personal references. However, personal references are not to required to be considered in the application process.

Name _____
Street Address _____
City _____ State _____ Telephone () _____

Name _____
Street Address _____
City _____ State _____ Telephone () _____

Name _____
Street Address _____
City _____ State _____ Telephone () _____

APPLICATION INSTRUCTIONS

1. All applications, including past and present employees of Houston Barricade & Supply, LLC must submit a completed application for EACH POSITION for which they wish to apply.
2. Please answer all questions completely and accurately. If an item does not apply to you, or if there is no information to be given, please write in the letters “N/A” for “not applicable”.
3. **Comments such as “See Resume” are NOT ACCEPTABLE.** The application form is the primary tool used in the application process. Other job-related information such as resumes, letters of application, certifications, recommendations, and college transcripts may be attached to your application.
4. When listing employment experience, please LIST YOUR PRESENT OR LAST POSITION FIRST, then work back, including military experience. Account for ALL PERIODS OF UNEMPLOYMENT.
5. You will normally be contacted by telephone only if the hiring department selects you as a finalist for the position. The telephone number listed on the front of your application will be used to contact you. Inability to contact an applicant due to a wrong number or repeated calling with no one answering may delay consideration and could mean loss of employment opportunities.
6. Under the Immigration Inform Act and Control Act of 1986, all applications hired must provide proof of employment eligibility and identification within three working days of employment.
7. Houston Barricade & Supply, LLC will provide equal opportunity for all employees and applicants employment without prejudice in regard to race, color, religion, disability, national origin, sex, or age, except where age or physical status is a bona-fide occupational qualification. Houston Barricade & Supply, LLC will not refuse to hire an applicant with a disability because of a disability if the applicant can perform the essential functions of the job with reasonable accommodations.

You are not required to disclose information about physical or mental limitations that you believe will not interfere with your capability to perform the job. On the other hand, if you want Houston Barricade & Supply, LLC to consider special arrangements to accommodate a physical or mental impairment, you may identify that impairment during an interview and suggest what kind of accommodation that you believe would be appropriate. Any information provided will kept confidential and solely in accordance with the Americans with Disabilities Act. The failure to disclose that information will not disqualify you from employment or otherwise adversely affect your employment opportunities with Houston Barricade & Supply, LLC.

Houston Barricade & Supply, LLC checks the criminal history of all top candidates. The following information is needed in order to check criminal history records.

Please Print

Last Name: _____ First Name: _____ MI _____ Position _____

Social Security Number _____ - _____ - _____ Driver's License #: _____ State: _____

Sex: Male Female

Date of Birth: ____/____/____
MM DD YY

Signature of Applicant _____ Date: _____

Houston Barricade & Supply, LLC is self-insured. It is a business necessity for Houston Barricade & Supply, LLC to hire only employees what are safe drivers and who maintain a good driving record. The questions listed below are intended to ensure all applicants meet at least the minimum driving record requirements as outlined in **Administrative Policy 4(d)(3)**, Vehicle Driving Records. The position you are applying for may require driving a vehicle as a function of the job. Houston Barricade & Supply, LLC will conduct a driver's license record check to verify your eligibility to drive for Houston Barricade & Supply, LLC. Please provide information indicated below to facilitate this driver's license check. **If the position for which you are applying does not require to drive a vehicle, the completion of questions 1 through 3 voluntary. Please continue on reverse side.**

1. Has your Driver's license been suspended or revoked in the last five (5) years?
 No Yes If yes give details:

2. How many traffic accidents have you been involved in, regardless of the amount of damage, where you were the driver of a vehicle (whether or not the accident was reported/investigated by the police or reported to the state) in the last three (3) years.

3. List the number and type of traffic violations for which you have received a traffic citation (including ones in which you took Defensive Driving or received Deferred Adjudication) in the last three (3) years.

This form will be detached from your application before your application is reviewed. The information on the front of this form will only be used to verify driving eligibility.

Falsification of this document or any other document completed during the application process shall result in your removal from the selection process. Falsification of such documents may also lead to termination if the falsification is found after an offer of employment.

The following information is **requested for Human Resources use only**, this form will not be forwarded to the department in which you are applying.

INSTRUCTIONS: Answer **all** questions. Omitted questions will be grounds for disqualification of your application. Falsification of information is grounds for disqualification of your application or immediate termination of employment. All certification statements agreed to on the general Houston Barricade & Supply, LLC application apply to information given here.

Within the last Five (5) Years, Have You Ever Been Discharged or Disciplined by an Employer for:

Absenteeism Yes No Discharges Disciplines Employer _____

Tardiness Yes No Discharges Disciplines Employer _____

Job Abandonment Yes No Discharges Disciplines Employer _____

Other Attendance

Related Problems Yes No Discharges Disciplines Employer _____

Fighting Yes No Discharges Disciplines Employer _____

Assault Yes No Discharges Disciplines Employer _____

Insubordination Yes No Discharges Disciplines Employer _____

Violating Safety Rules Yes No Discharges Disciplines Employer _____

Explain any "Yes" responses given above: _____

Missed more than 7 scheduled work days (excluding vacation or absences related to a serious health condition) in any one of the last three years? If yes, explain reasons: _____

Have you ever been disciplined or discharged by an employer for:

Theft Yes No Discharged Disciplined Employer _____

Being Under the Influence of Alcohol or Drugs at Work
 Yes No Discharged Disciplined Employer _____

Possession of Alcohol or Drugs while at Work
 Yes No Discharged Disciplined Employer _____

Sale of Alcohol or Drugs at Work
 Yes No Discharged Disciplined Employer _____

Unauthorized Removal of Employer's Property
 Yes No Discharged Disciplined Employer _____

Falsifying Employment and/or Education Information
 Yes No Discharged Disciplined Employer _____

Have you ever been discharged or fired (fired) from a job? Yes No Employer _____

Have you ever been convicted of a crime excluding minor traffic offenses? Yes No

Have you ever been placed on deferred adjudication? Yes No

Are you currently on probation? Yes No

Have you previously failed or refused a DOT drug or alcohol pre-employment test within the last two years? Yes No

Explain any "Yes" responses given above: _____

APPLICATION AUTHORIZATION FOR CONSUMER REPORT

I understand that consumer reports may be obtained for employment purposes with Houston Barricade & Supply, LLC. The reports will not be used in violation of any applicable federal or state equal opportunity law or regulation. If adverse action is taken regarding my employment, based in whole or in part on the consumer report, Houston Barricade & Supply, LLC will provide me a copy of the consumer report and a summary of the consumer's rights as prescribed by the Fair Credit Reporting Act.

I, _____, do hereby authorize Houston Barricade & Supply, LLC to obtain a consumer report for employment purposes.

Applicant's Signature

Date